



Sherburn High School

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6 June 2019

Dear Parents

#TeamSherburn are 'off to see' The Wizard of Oz! Thursday 12 December – 7:00pm

I am pleased to invite your child on a visit to see the Wizard of Oz at Leeds Playhouse after the success of our #TeamSherburn visit to see Kes in February. For family tickets you are welcome to bring any members of family and we will do our best to accommodate everyone depending on the requests.

We have the following tickets available:

- Standard student ticket (supervised by staff on coach) - £20pp
- Family tickets with coach transport (up to 5 people) - £20pp
- Family tickets without coach transport - £14pp. Its late night shopping on a Thursday in Leeds so you could get in that last minute present buying!

If you are wanting to buy a standard student ticket or family tickets with transport, please pay via the payment type 'Wizard of Oz 12.12.19 Theatre ticket and transport' and to purchase ticket only please pay via the payment type 'Wizard of Oz 12.12.19 TICKETS ONLY'. Please also state in the notes box how many people extra you are bringing and their names. Coaches will depart from New Lane car park at approximately 17:45 and return 21:30 (TBC).

The trip is organised under the schools Educational Visits Policy and all students taking part in the activity will be covered by personal accident insurance. If you wish to have details of this cover, please contact the Business Manager.

This activity is not compulsory but is an exciting opportunity which will benefit the students both educationally and socially and I hope that we can rely on your support.

The cost per student is a voluntary contribution to allow the activity to go ahead and there is no obligation for parents to make any contribution. However, this activity will not take place if insufficient voluntary contributions are raised i.e. the activity will consequently be cancelled.

If you wish your child to participate can you please make arrangements to pay by debit/credit card on the Parentpay website at **www.parentpay.com**, give consent and provide details of any medical conditions and also an emergency contact number.

Could you please arrange to pay as soon as possible through Parentpay to ensure that we know in good time that the trip can go ahead with sufficient numbers.

Payment must be received no later than Friday 28 June 2019

Under no circumstances will students be added to the trip one full school day prior to the departure time, this includes having payment, consent, any medical details (if applicable) and up to date emergency contact numbers.

If you have not received an activation letter to log onto Parentpay, please contact the school as soon as possible and we can arrange to send one out to you.

To give consent for your child to take part in the visit please tick the consent box when paying for the trip. A copy of the consent information is printed on the back of this letter (for your information only) and can also be found on the school website under the main menu on the left hand side in the "parentpay" section. Please read the detailed information for this trip before giving consent. You will not need to send the form to school as long as you have **provided an emergency contact number and any medical conditions in the note box against the payment transaction line.**

On receiving an application I will discuss that student's suitability to join this trip with their respective Head of House. Should your child accrue 5 or more C3 sanctions at any time prior to the trip departing, they will be removed from the trip and you may lose your contribution.

Yours sincerely

Lydia Jackson

Group Leader

THIS DOCUMENT IS FOR INFORMATION ONLY

This document is to be read before ticking the consent box when you pay via parentpay This is not a form you need to sign and return to school.

Name of Visit: Wizard of Oz

Date: Thursday 12 December

Departure time- 5.45pm

Return time- 9.30pm

By ticking the consent box on the parentpay website, you have agreed to the following three consent statements:-

PARENTAL CONSENT STATEMENT

I would like my son / daughter to take part in the activity above

Please arrange for payment via the parentpay website www.parentpay.com and provide emergency contact details including your home number and a mobile phone number. Your child will not be accepted on the trip without consent, emergency contact details and payment.

MEDICAL CONSENT STATEMENT

My child is in good health and does not suffer from any condition requiring regular treatment or any complaint that may require emergency treatment and will not be excluded from any activities. I confirm that:-

- 1) There are no activities that I do not wish my child to take part in.
- 2) My child does not suffer from any condition requiring regular treatment
- 3) My child does not suffer from any condition which may require emergency treatment
- 4) I give my consent to any emergency medical treatment necessary during the course of the visit.

If your child does have medical problems please let us know via the parentpay website by including details of the condition and what action we would need to take if applicable in the **note box** prior to sending your payment. This needs to be done for every trip irrespective of whether the school has previously been informed.

For insurance purposes, if your child suffers from a serious complaint, please send a letter to the school enclosing a letter from your doctor confirming your child is fit to participate giving details of the complaint and its treatment. Please note this in the box prior to making payment so that we know we are expecting a doctors letter.

If we do not receive notes via parentpay regarding any medical conditions, we will assume there are no medical conditions and no restrictions to the activities your child can participate in during the visit.

COLLECTION ARRANGEMENTS CONSENT (if applicable)

I understand that the return time is after normal school hours. I will arrange for a responsible person to collect my son / daughter from the **school bus park on New Lane** where necessary.

The letter inviting your child on the school trip will inform you if the trip is returning after normal school hours together with an approximate return time. That information is also on the top of this form.

Can we ask parents co-operation by not parking on or around Garden Lane but use the school car park whilst waiting for the coach to return/collecting your child from a trip. We are mindful of the need to be considerate to local residents in not blocking their driveways.

PHOTOGRAPHS AND VIDEO RECORDINGS

I consent to photographs and video recordings of my child to be used by school and services for teaching and coaching purposes and for use in marketing and publicity in line with relevant policies.

BEHAVIOUR AND CONDUCT

I understand that my child must adhere to any code of conduct and behaviour set out by the visit/activity leader, school, service or external provider.