

## Sherburn High School Governing Body

25 September 2018 at 6 p.m.

### Governing Body Priorities:

1. Getting to 'Outstanding'
2. Ensuring financial stability
3. Maintaining a viable sixth form
4. Developing collaboration

**Present:** Mark Saunders (Chair), Miriam Oakley (Headteacher), Sandra Cox, Louise Fletcher, Muhammad Kanaa, Bruce Scriven, Bob Packham

**In attendance:** Michelle Cunningham (Clerk), John Ralphs (Deputy Head)

#### 1. Apologies and approval of absence

Apologies were received and accepted from Carole Middleton and Sue Thirsk.

#### 2. Declaration of interest and confidentiality

No declarations of interest were made. All Governors were reminded of the confidential nature of discussion.

#### 3. Minutes of the last meeting and matters arising

The minutes of the last meeting were approved and signed off by the chair.

#### 4. Completion of business interest forms, review Standing Orders & Code of Practice

All Governors completed business interest forms. The Standing Orders & Code of Practice were approved.

#### 5. Governor Vacancies – Staff and Co-opted

It was agreed that Miriam and John will speak to SLT and then to all staff to see what interest there could be in the staff vacancy.

Mark Saunders has met with two interested parties who both appear to be well suited to the role. It was agreed that both parties could join the FGB as associate governors for 6 months. They will have no voting rights for this period and everyone could settle in before becoming full members.

#### 6. Review of Governor Links

**Disadvantaged groups:** Carole Middleton (Staff: DSN)

**KS4 Data monitoring** Mark Saunders, Sue Thirsk, Louise Fletcher (Staff: EBL)

**KS5 Data monitoring** Bruce Scriven, Sue Thirsk, Muhammad Kanaa (Staff: JRS)

**SEN & Safeguarding:** Carole Middleton, Mark Saunders, Louise Fletcher (Staff: PMA)

**Premises:** Bob Packham, Muhammad Kanaa (Staff: MOY/JWF)

**Finance:** Sandra Cox, Bruce Scriven, Mark Saunders (Staff: MOY/JPR)

**Complaints:** Louise Fletcher, Bob Packham, Bruce Scriven, Muhammad Kanaa

## 7. HT Report

Governors were provided with a written report prior to the meeting and Miriam Oakley talked through some of the main points. One of the main areas of focus will be English where there will be clear accountability to all staff, a new deputy curriculum leader will be employed and there will be no split entry for Language and Literature this year.

A Governor asked how the working arrangements with Tadcaster for Premises and HR are going. Miriam confirmed that this is working well.

## 8. Safeguarding

Covered in Headteacher's report – nothing additional to add

## 9. Premises

Premises meeting is due to be held on Mon 1<sup>st</sup> October at 10am. A Steering Group meeting was held today, main points include the idea of advertising boards, employing a 3G Pitch manager. Bob is to provide Governors with costings and an update as soon as they are available. The steering group also identified the need for a new feasibility study to take place in relation to the sports facilities at Sherburn.

## 10. Finance

Mark Saunders provided an overview of the Finance meeting. Cash flow deficit is reducing and the budget deficit is going in the right direction. Two trustees from the STAR MAT are going to attend Finance meetings as Associate Governors to help advice on reducing the deficit to the point where Sherburn High can also join the STAR MAT.

## 11. MAT

Miriam Oakley and Mark Saunders attended a meeting with Martyn Sibley and Wendy Wilson where it was agreed that something more formal should be put in place prior to Sherburn joining the STAR MAT. An SLT Conference is to be arranged to look at common areas within the schools and benchmarking data. This will help the two schools align.

## 12. Collaboration update

Training is continuing through YTSA and WRA. Staff from Sherburn High are also delivering training at sessions.

## 13. Policies

- (i) Appraisal (Teaching Staff) Policy – Approved
- (ii) Increments Policy – Approved
- (iii) Data Protection Policy - Approved

## 14. Any other business

## 15. Future meeting dates

Monday 8 October at 5pm (Raising Achievement)

**Commented [MO1]:** The steering group also identified the need for a new feasibility study to take place in relation to the sports facilities at Sherburn.

**Commented [MC2R1]:**

**Commented [MC3R1]:**

**Commented [MC4R1]:**

**Commented [MC5R1]:**

**Commented [MC6R1]:**